



## **ANNA-JONESBORO COMMUNITY HIGH SCHOOL**

### REMOTE LEARNING PLAN - FREQUENTLY ASKED QUESTIONS

#### **Calendar and Student Attendance**

Do we have to make up the days we have missed?

- No. The days we missed from March 17 – March 30 are considered Act of God Days. Schools do not have to make up those days. March 31 – April 3 are Remote Learning Planning Days. April 6 – April 10 is our previously scheduled Spring Break. April 13 until we return will be Remote Learning Days. Remote Learning Planning Days and Remote Learning Days count as instructional days.

Does this closure change the last day of school?

- No. Unless we return to school and are forced to use an emergency day after doing so, the last day of school for graduating seniors will be May 8, and the last day of school for all other students will be May 21.

What are the timelines for return to school?

- The State Superintendent of School and ISBE will make future decisions regarding statewide mandatory suspension of in-person instruction in consultation with public health officials.

#### **Grading**

Will the grades students receive during this closure count toward a student's overall grade for the semester?

- A student's grade will not be lowered due to work assigned during this closure.
- A student may improve their grade during this closure.

In regards to grading, what is the difference in the Act of God and Remote Learning Planning Days (March 17 – April 3) and the Remote Learning Days (April 13 – tba)?

- During the Act of God and Remote Learning Planning Days (March 17 – April 3), students who were unable to or who chose not to complete work will have not have to make up that work, unless a teacher decides to assign it again during Remote Learning Days.
  - Grades will count for students who were able to and chose to complete assigned work during that time period if the grade increases a student's overall grade. (i.e. The student had an 88% on March 16 and received a score of 9/10 during this period.)
  - Grades will not count or be recorded for students who were unable to or chose not to complete assigned work during that time period, or if the grade received would not have increased a student's overall grade. (The student had an 88% on March 16 and received a score of 8/10 or below during this period.)

- During Remote Learning Days (April 13 – tba), students who are unable to or who choose not to complete work or complete at level that is less than passing will be asked to make up the work.
  - The same procedure for recording grades will apply, in that only grades that increase a student’s overall grade will be recorded.
  - However, incomplete work or work at less than a passing level will result in an overall grade of “incomplete” until the work is completed at a passing level or until a deadline to be determined to complete the work is not met.

How will grades be recorded and calculated during this closure?

- If the grade a student receives on work assigned during this closure increases a student’s overall grade, the teacher will enter that grade into TeacherEase as they normally would.
- If the grade a student receives on work assigned during this closure is at a passing level (60% or higher) but is not at a level to increase a student’s overall grade, the teacher will enter “Ex” into TeacherEase, which will indicate that the assignment was completed at a passing level but would not raise the student’s grade.
- If the grade a student receives on work assigned during this closure is below a passing level, the teacher will not enter anything in the score column on TeacherEase, but will enter something in the “notes” column to indicate that the work needs to be recompleted at a passing level.

What grades will be assigned this semester?

- Students will receive A, B, C, D, or “Incomplete” this semester.

Will the grade a student had prior to the closure change?

- The grade a student had prior to the closure (March 17) can only remain the same or go up. The grade cannot decrease, but it could change to an “Incomplete” if the student doesn’t complete all work assigned during the closure at a passing level.

Will grades from this semester impact a student’s cumulative G.P.A. or class rank?

- No. Letter grades will be part of a student’s transcript, but this semester’s (Spring, 2020) grades will not affect a student’s overall G.P.A. or their class rank.

Do students need to complete all assigned work during this closure?

- Students must complete all work assigned during Remote Learning Days, which begin on April 13, at a passing level.
- Students are encouraged to complete all work assigned during the Act of God days (March 17 – March 30) and the Remote Learning Planning Days (March 31 – April 3).

Will A-J have semester exams?

- No. Graduating seniors’ final day of attendance or of Remote Learning Days is May 8. For all other students, May 20 and May 21, which were scheduled to be Semester Exam Days, will now be the final two days of attendance or Remote Learning Days.

### **Assessments/Accountability (Testing)**

Will students still take the SAT (juniors), PSAT 10 (sophomores), or PSAT 8/9?

- No. The U.S. Department of Education waived all federally required assessments, summative designations, and reporting on accountability metrics on the Illinois Report Card for the 2019-20 school year. The ISBE knows that the free SAT provided by the state is the only opportunity many students get to take a college entrance exam. ISBE is working with the College Board on developing options to allow current 11th grade students to take the SAT in the fall. They hope to have more information on these options by the end of April, and we will provide updates to you as we receive them.

Will seniors need to pass the U.S. Constitution test?

- No. The requirement to pass this test has been waived.

Will students in our AP classes (Advanced Placement U.S. History and Advanced Placement Literature and Composition) still take their AP exams?

- For the 2019-20 exam administration only, students can take a 45-minute online exam at home. Students will be able to take these streamlined exams on any device they have access to— computer, tablet, or smartphone.
  - All AP students and teachers will be able to draw on the free online resources that were provided to every AP classroom this fall. Additional resources will be made easily accessible to AP students and teachers through mobile phones and other devices. Mr. Finders, Mrs. Penninger, and Mr. Horn will stay in touch with these students to keep them informed.

### **Delivery of Content/Communication with Teachers and School**

How will A-J provide continuous learning opportunities during Remote Learning Days?

- A-J will make every effort to assure all students and families have access to quality educational materials and to the supports needed to successfully access those materials. Many teachers will provide digital access through Google Classroom, Google Meets, Zoom, or other digital platforms.

What if a student doesn't have a personal device (computer) to receive content?

- A-J will check out a Chromebook to any student who lacks a device in their home. The Chromebook will be returned when the closure ends.

What if a student has a device but lacks internet access (wi-fi)?

- Students may use community sources of wi-fi, provided they maintain social distancing protocol.

How will students who are unable to access content digitally receive their assignments and instruction?

- For students with little or no digital access, teachers will put together informational packets, which may either be picked up at the school or could be delivered by the school. Teachers will include all

assignments, as well as make every effort to replicate the digital instruction, in these informational packets.

- Teachers will provide these packets on a weekly basis, and the packets can be picked up on Mondays from 11 a.m. to 1 p.m. or from the office during normal office hours (M – F, 9 a.m. to 1 p.m.).
- The completed packets should be returned when picking up the following week’s packet.
- Students who are unable to pick up packets from the school should notify the office, and the school will then mail or deliver the packets.

How will students who take classes through the Five County Regional Vocational Education System at Tamms receive their work?

- The Tamms Vocational center mailed students informational packets with assignments through May 1, and included a self-addressed stamped envelope for students to return completed work.

How will teachers and students communicate with each other during the closure?

- A-J faculty and staff will communicate with students through such digital means as email, Remind 101, their Google Classrooms, and/or Teacher Ease.
  - For students without access to any of those formats, communication will occur through the informational packets.
  - Students or parents may also call the school and leave a message for a teacher with the office.
- Teachers will be checking email and receiving messages daily, as well as keeping “office hours” from 9-11 a.m. or 1-3 p.m. The Principal’s office hours will be 9 a.m. to 1 p.m.
  - Students and families are encouraged to reach out to the office with any concerns regarding either accessibility of content or communication difficulties.

### **Student Engagement Expectations—Time on Task**

How much time should students expect to be engaged each day during Remote Learning Days?

- Teachers are expected to follow ISBE’s guidance and provide students with an average of 20 minutes per day or 100 minutes per week of engagement.
  - This means students should be expected to be engaged with Remote Learning about 2 to 2 ½ hours per day or 11 to 12 hours per week.
  - Students in Dual Credit Classes may be asked to extend beyond that recommendation (see below).

### **Dual Credit Considerations**

May students’ dual credit programs continue during Remote Learning Days?

- Yes. ISBE issued guidance regarding Dual Credit, which included the following: “The remote instruction that takes place must still meet the standards for college credit. So long as coursework is being completed in these courses, students should receive credit for that work.”
  - Because of the need to meet the standards for college credit, teachers in dual credit classes may ask that these students go beyond the 20 minute/day recommendation. Students who face particular challenges meeting the extra demand should notify the teacher and/or the school. We

will make every effort to work with the student to make the workload manageable. The student could make the decision to take the course for high school credit only if those arrangements are unattainable.

- ISBE's Dual Credit Guidance can be accessed at:  
<https://www.isbe.net/Documents/Joint-Dual-Credit-Guidance-During-Suspension-of-In-Person-Instruction.pdf>

How will students in the CNA course complete the hands-on competencies portion of their class?

- Students enrolled in the CNA course will be allowed to complete the hands-on competencies as part of the course when instruction resumes. In the event that instruction does not resume at the college after April 30, 2020, students will be allowed to complete the hands-on requirements for the course at the high school, even outside of normal semester deadlines. Shawnee Community College and A-J school will work together to finalize such plans.

### **Student Services/Counseling**

What should a student do if they need assistance with college applications or scholarship applications?

- Students should email the school counseling office for assistance. If a student doesn't have email capabilities, they should call the main office and make a request for assistance from the school counseling office. If further assistance is needed, the counseling office will schedule a phone or online conference with the student.

What should a student do if they need counseling services?

- Students should follow the same procedure as the above answer regarding applications.

### **Driver's Education**

What will be the procedure for students to obtain their learner's permit?

- Currently the driving facilities in Illinois are closed. If the facilities open back up prior to us going back to school, arrangements will be made for students to get their permits. Further information will be given at a later time.

Can instruction for driver's education continue during Remote Learning Days?

- ISBE has stated that the 6-hour behind the wheel portion of driver education programs must be suspended for the duration of the mandatory suspension of in-person instruction.

### **Miscellaneous**

Will there be a graduation ceremony?

- It is our intent to have a graduation ceremony, but we are unable to answer that question at this time. We will explore every available option to provide our graduates with a commencement ceremony. We will provide updated information regarding graduation as we receive further guidance and information.

Will there be a prom?

- We want very much to allow our students to take part in the prom experience, but we are unable to answer that question at this time. Prom was scheduled for May 2, and the current shelter in place order runs through April 30. We will provide updates as soon as possible.

Will extra-curricular activities occur during this closure?

- No. All extra-curricular activities are suspended throughout the term of the closure. If the IHSA provides further guidance, we will provide updates as we receive them.

Will a student who was required to participate in a second sport in order to waive the P.E. requirement be able to graduate without participating in that spring sport?

- Yes. The mandated closure was completely beyond the control of the student, so the student will certainly be allowed to graduate.